

# *Parker Homestead Homeowner's Association*

Board Meeting Minutes DRAFT  
Tuesday, March 08, 2022, at 5:00 via ZOOM

## **DATE AND TIME**

A meeting of the Parker Homestead Homeowner's Association Board of Directors (referred to hereinafter as the "Board") was held on Tuesday, March 08, 2022, at 5:00 PM via Internet ZOOM.

## **CALL TO ORDER/ESTABLISHMENT OF QUORUM**

Community Manager Heidi called the meeting to order at 5:06 PM.

Directors Present: Kevin Grogan (Treasurer), Jimmy Hawkins (Secretary) Quorum was established.

Also present from Teleos Management Group was Heidi Brown, Community Property Manager.

Homeowners – See sign in list

## **APPROVAL OF MINUTES**

Upon motion by Director Kevin, seconded by Director Jimmy, upon vote and unanimously carried the December 07, 2021, meeting minutes approved.

## **APPROVAL OF 4<sup>th</sup> QTR 2021, FINANCIALS**

Upon motion by Director Kevin, seconded by Director Jimmy, upon vote and unanimously carried the Fourth Qtr Financials for 2021, approved.

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- a. Insurance Renewal –  
Management stated that Alec with Assured Partners was currently finalizing a new proposal for HOA insurance. Current policy will expire April 5, 2022.
- b. Native Grass Area-

Some homeowners that back to the native grass area have chosen to dump grass clippings, extra concrete, backyard soil etc. Homeowners were sent an email acknowledging this is happening and if you were one of those homeowners to clean it up and stop dumping. A homeowner requested clarification of the rule where it specifically states you are prohibited from dumping on HOA property. Management will contact homeowner off line and help resolve the question. For this spring/summer a three foot beauty band will be cut once a month around the perimeter of the community fence where possible. Management will look for a proposal to place some sort of landscape material across bottom twelve feet of fence to help with the native grass seeds coming in their yards.

- c. **Fence Stain/Replacement** – Homeowners were sent in same email mentioned above that work on the fence will start in April. We are requesting homeowners that have an HOA back/side fence to remove 12 inches of rock back from the fence area so that workers have room to work and no damaged caused to homeowners' property. HOA requested this be completed by March 31 and any homeowners who have any issues to fulfill request to give management a call.
- d. **Tree Replacements (Homeowners)** - Homeowners were sent out an Eblast email letting them know that the rules and regulations do require homeowners to have two trees within their yard (w/a couple address exemptions). Sept 28, the homeowners who are in violation will receive a courtesy letter. The Board tabled this in 2021 because of timing. Same homeowners were sent a violation letter and provided until June 1, 2022, to complete tree replacements.
- e. **Management Communication/Homeowners Emails** – Email is the main way of communication from management and board to the homeowners. Homeowners were asked to complete the set up in the homeowner's portal and input their email address, so not to miss out on any communications.
- f. **Open Board Position** – Director Jimmy Hawkins will be leaving the community at the end of May. Tamara Davis has graciously stepped up to take over his director position until his term ends. Director Kevin also will be leaving at that same time and so a position on the board is currently open.
- g. Management reminded homeowners that all front and backyard projects need to be approved by HOA committee, prior to project beginning.

## **Open Forum – Homeowner Questions**

- I. Homeowners requested clarification on the rocks being moved along the fence

### **OTHER**

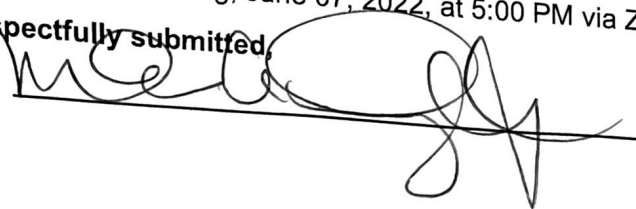
### **ADJOURNMENT**

There being no further business to come before the Board at this time, the meeting was Adjourned at 5:47 PM.

NEXT Board Meeting, June 07, 2022, at 5:00 PM via ZOOM

Respectfully submitted,

By:

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned over a horizontal line.